



DEPARTMENT OF THE AIR FORCE
WASHINGTON DC

OFFICE OF THE ASSISTANT SECRETARY

15 June 2011

MEMORANDUM FOR DISTRIBUTION LIST

FROM: SAF/FMC
1130 Air Force Pentagon
Washington DC 20330-1130

SUBJECT: Acquisition Professional Development Program (APDP) Course Fulfillment

1. This memorandum provides guidance regarding fulfillment of the APDP Business – Cost Estimating (BUS-CE) course requirements through completion of the Joint Naval Postgraduate School (NPS) / Air Force Institute of Technology (AFIT) Masters of Cost Estimating and Analysis (MCEA) and the resident AFIT Masters of Cost Analysis (MCA) programs.
2. An extensive review of MCEA and MCA curricula revealed that these programs adequately cover more than 70% of the learning objectives targeted in the following Defense Acquisition University (DAU) BUS-CE courses (details provided in Attachments 1 and 2):
 - a. BCF 102-Fundamentals of Earned Value Management
 - b. BCF103-Fundamentals of Financial Management
 - c. BCF106-Fundamentals of Cost Analysis
 - d. BCF 107-Applied Cost Analysis
 - e. BCF 204-Intermediate Cost Analysis
 - f. BCF 206-Cost Risk Analysis
 - g. BCF 211-Acquisition Business Management
 - h. BCF 215-Operating and Support Cost Analysis
 - i. BCF 302-Advanced Concepts in Cost Analysis

Therefore, individuals who present evidence of successful completion of either the MCEA or MCA program will receive credit fulfillment for these courses.

3. MCEA and MCA program directors should annually submit to SAF/FMCCP a list of graduating Air Force students. This information will be used by SAF/FMCCP and SAF/AQH to update APDP records.
4. Students who have graduated from the MCA program prior to May 2011 should submit to their local APDP coordinator a letter requesting BUS-CE course fulfillment. This letter should include a copy of their MCA transcript.

5. Note that no fulfillment will be granted for the following on-line courses:

- a. CLB 030 Cost Data Sources
- b. CLB 026 Forecasting Techniques
- c. CLB 029 Rates
- d. CLB 023 Software Cost Estimating

6. The POC for this activity is Michael Kwartunas, SAF/FMCCP, at 703-692-6001 or Michael.Kwartunas@pentagon.af.mil.


RICHARD K. HARTLEY
Deputy Assistant Secretary
(Cost and Economics)

Attachments:

- 1. Distribution List
- 2. NPS v. DAU Fulfillment
- 3. AFIT v. DAU Fulfillment



NPS v. DAU
Fulfillment.xlsx



AFIT v. DAU
Fulfillment.xlsx

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